

Gnan Sanskar Shibir Guidelines REV.12-04-18

Thank you for choosing Jain Society of Greater Detroit Summer Shibir. Our Shibir is designed to help your child gain a deeper appreciation and respect for our religion, history and culture. These guidelines help to ensure a safe and rewarding experience for everyone.

Before Shibir Starts Checklist

- Soon after registering*--download, print, fill out, and send required Shibir forms to complete Shibir registration. Forms must be received at the earliest to secure the admission. **Shibir Registration Form** (4 page document) **If your child needs medication or uses/carries an asthma inhaler, EpiPen during Shibir hours, you must also submit the Medication Dispensing Information, Permission, and Waiver.**
- One month prior or sooner*—review with your child the Shibir’s itinerary, appropriate attire & gear, code of conduct and discipline. Contact the Shibir’s coordinators for any questions.
- One week prior*—be sure child has appropriate gear & attire for each day’s activities. Refer to itinerary and these guidelines for details.

Appropriate Attire and Gear

The following attire is recommended for your child’s safety and comfort. Shibirarthis explore nature and create art, so expect they will be dirty. Leave all cell phones, electronics, valuables, and pocketknives at home.

ATTIRE

- Separate Samayik Clothes. Kurti, leggings & Duppato required for Girl’s Pooja clothes.
- Day Dress, Night Dress, Hat, visor, and/or sunglasses for field trip day.
- Rain jacket, pants, boots as required by weather. Sturdy footwear, Flip-flops, or Crocs
- Long pants required for some activities. Refer to the Shibir’s itinerary for specific details.

GEAR

- No Shorts for Girls/Boys above 12 years. For others, Shorts has be below knee length.
- Sunscreen and insect repellent; *they are not provided or applied by volunteers/chaperons*
- A backpack; no drawstring or single strap
- No cell phones, iPad, tablets or expensive jewelry

Code of Conduct and Discipline—please review the following guidelines with your child.

Children are expected to display appropriate behavior:

- Show respect to all participants, volunteers, chaperons and temple
- Be pleasant to others and refrain from using foul language
- Refrain from putting themselves and others in danger
- Use supplies, equipment and facilities as instructed
- Stay with the group

You will be contacted to discuss behavior problems that may arise. The following disciplinary techniques are used:

- Verbal warning: address issue and expectations
- Time out: the child is removed from the activity for an appropriate amount of time

Disciplinary Techniques continued

- Parent involvement: the parent is contacted to help resolve the situation
- Removal from program: this occurs when a severe issue exists, such as causing intentional harm to others or consistent disruptions of Shibir activities

Health and Safety

- All Shibir volunteers/chaperons are not certified in First Aid, CPR, AED, EpiPen and asthma inhaler assistance, but they will take whatever emergency medical measures are deemed necessary for the protection and safety of the Shibirarathi within their training & knowledge. This may include calling for an ambulance.
- We must be notified immediately of any communicable disease.
- If your child has special needs for medication during the day or is taken off a particular medication during the summer, please make those details clear on your Health Form. It is also helpful for volunteers & chaperons to know of any special medical or behavioral considerations *prior* to the Shibir session. Volunteers/chaperons may be able to modify activities and techniques to provide everyone a great learning experience.

Shibirarathi Drop-off and Pick-up

- Park in designated lots and escort your child to and from Shibir.
- Adult must check in Shibirarathi with volunteers/chaperons no sooner than 10 minutes prior to the start of Shibir.
- We will not release your child to anyone who is not authorized on your submitted form.

How Weather Affects Shibir

The safety of your Shibirarathi is important to us, and weather can change unexpectedly. Volunteers/chaperons makes the best decisions they can with the information on hand. *Jain Society of Greater Detroit* is currently the only Shibir location with indoor space so is likely not to cancel due to weather.

Cancellation Terms & Conditions

All cancellations regardless of reasons made by March 31, 2019 will be entitled to 50% refund of all collected fee amount. Absolutely no refunds for cancellation shall be given after March 31, 2019 regardless of reasons. Cancellation refunds will be processed based on the payment method. Please allow 45 days after you have requested a refund for your request to be processed. Formal written request has to be provided for cancellation.

**If any changes or cancellation occurs, the emergency contacts listed on the Shibirarathi Emergency Contact, Health, Waiver and Release Form are notified by phone in the order listed and be expected to pick up your Shibirarathi. Notification of Shibir changes will also be emailed to all of the email addresses listed on that same form.*

Need More Information?

Contact Shibir Coordinators for any health and safety concerns or questions about the program.

Shibir Coordinators Core Committee:

Chirag Jhaveri	Lead	248-238-3606
Rahul Shah	Co-Lead	248-308-7064
Dipen Shah	Publication	203-550-4853
Tushar Shah	Secretary	989-971-1402
Vinay Shah	Shibir Coordinator	248-703-0619