

Guidelines for Private Puja

Private Puja is defined as puja that is sponsored by Member/s that includes puja and may or may not include Swamivatsalya. Pujas other than the scheduled society puja are treated as Private Puja. Any other activity is not considered part of the puja. Private Puja can be classified into 3 different categories as follow:

1) Private Puja at Temple

- If the invitation for the private puja is only for private guests and if the Member/s want to use Social Hall for Swamivatsalya, then all the rules regarding the rental of the Social Hall apply (see the rules and regulation of renting the hall).
- If the invitations for private puja are for all the JSGD members then the invitation should be extended to all the members of the JSGD society with a sufficient notice (usually 30 days or more). A refundable Security Deposit of **\$1000** will be needed to make sure that the social Hall including the kitchen area is returned in a clean condition. If not, JSGD EC will get the area professionally cleaned and the Security deposit will be utilized towards the cleaning expense.
- If Member/s plans to have a Swamivatsalya for their Private Puja, it should be announced at least 7 days prior to the puja date and all the Hall renting rules apply.
- The announcement for Private Puja open to all members of the JSGD should be submitted to EC for circulation via JSGD News Letter.
- All the related expenses for private puja, such as food, cleaning and other misc. exp. will be paid by the Member/s holding Private Puja.
- We request that Member/s to have at least 2 people available to help Pujari with cleanup after the puja.

Following are the charges for performing private pujas at the temple:

Invitation	Food	Cost	Contact Person	Puja Time
Private Guests	Bhatu	\$351	Mahendra J. Shah, Kalpesh Shah	10:00 am
	Lunch	\$351 + \$1200		
JSGD (Sakal Sangh)	Bhatu	\$351	Mahendra J. Shah, Kalpesh Shah	10:00 am
	Lunch	\$351		

2) ***Private Puja at Residence (with help of Puja Group)***

If Member/s plans to perform private puja at their residence with help of Puja group they need to contact Mahendra J. Shah.

Invitation	Cost	Contact Person	Puja Time
Private Guests + Puja Group	\$251	Mahendra J. Shah	AM / PM

Here are few guidelines for the benefit of members of JS GD in reference to using Puja Samagris for the private puja.

- We have two sets of 'Trigadu-Samagris' at our temple. **Only one set will be in circulation.** Second set will be always be kept at the temple for number of logistic reasons.
- The set in circulation will be given to the member on 'First come First Serve Basis'. This means reserving it in advance will be advisable.
- If the puja is scheduled (at member's residence) in afternoon time frame then puja Samagris – (that may include Trigadu and/or Pratimaji) should be taken from temple during morning hours.
- If the puja is scheduled during morning time frame then Samagris can be taken in the evening, day before the Puja, but the Pratimaji should be taken in the morning on the day of the Puja.
- These guidelines, sign-in form and checklist are available on the website under Puja. Please fill out the form and submit it to Harindrabhai.
- General guidelines for taking and bringing the Pratimaji(**to avoid any ASHATNA – VIRADHNA**)are follows:
 - Come to temple for Pratimaji with clean puja clothes
 - Do not wear shoes during the process of handling Pratimaji.
 - Our vocabulary for use of temple Pratimaji at home for this pujas should be "welcoming Bhagwan to our home" and not to use 'picking up Pratimaji' same way to say "we are to bring the Pratimaji to our temple to its honorable-sacred place".
- 'Taking from and returning to' the Samagris etc. will be during the temple hours only, and it is the responsibility of the member borrowing the materials to return the same..
- The Samagris should be protected from any damage. Any repair due to damage will be the responsibility of the member borrowing it.
- All the Samagris should be returned in clean condition (in the same condition as the member/s picked it from temple).

- If you are sponsoring a private puja at the temple, please remember to bring the items required for puja that are not provided by the temple:
 - Shrifal (dry Coconut)
 - Akshat (Rice)
 - Fal (Fruits) - the quantity vary by the type of puja and Snatra puja
 - Naiveda (Sweet) - the quantity vary by the type of puja and Snatra puja
 - Pushpa (Flowers) - the quantity vary by the type of puja and Snatra puja
 - Coins

*If you are not a JSJD member, there will be an additional \$75 charge for Puja Samagri. *

3) Private Puja at Residence (without the help of Puja Group)

If Member/s would like to perform Private Puja at their residence without the help of Puja Group and would like to take Puja Samagri and Samovsaran at home please contact Harindra Shah (Puariji). Please follow the Puja Samagri guidelines stated above.

Following are charges for the Puja Samagri:

Invitation	Cost	Contact Person	Puja Time
Private Guests	\$75	Harindra Shah	N/A

4) Private Snatra Puja at temple

If Member/s would like to perform Private Snatra Puja at temple, please contact Harindra Shah.

Following are the charges for the Snatra Puja at temple:

Invitation	Cost	Contact Person	Puja Time
Private Guests	\$51	Harindra Shah	10:00 am